

Curriculum Vitae

Personal Details

Name	Paul Chan
Address	
Date of Birth	
Contact Number	[Home] [Mobile]
Nationality	
Email	[Make sure you have a proper email address e.g.] paul.chan@gmail.com
Language	English

Employment History

Employer and the period of employment	Position	Involvement
KNPW Lawyers (Solicitor firm) (5 Nov 2001 – 16 Dec 2001)	Legal Trainee	Assisted the lawyer by <ul style="list-style-type: none">- Sorting out and filing documents; and- Performing legal research in Intellectual Property Laws and Contract Laws.

Education

Date	Academic Result	Institution attended
2003 - Current	See academic transcript	Bachelor of Combined Law at the University of Sydney
1997-2002	University Admissions Index (UAI): 99.95	Fort Street High School

Extra-curricular

University	[3-4 involves in point form is more than sufficient to demonstrate your abilities and involvement]
High School	
Other Achievements	

Reference

Academic reference	Dr Y	[Position] [Address] [Phone no.] [Email address]
Employment reference	Dr X	